

Job Position: Field Coordinator

Type: Contract basis

About the organization

Wildlife Conservation Nepal (WCN), a non-governmental organization registered with the government of Nepal, is a not-for-profit organization. It was established in 2002 with a vision to protect and conserve natural heritage and disseminate information on environment and wildlife issues.

WCN supports government agencies to protect natural heritage beyond protected areas, support in the developmental aspects of conservation. Environmental Education, monitoring illegal wildlife trade and poaching, and promoting sustainable alternative livelihood to people living near ecologically important areas including adaptation and mitigation to climate change in urban and rural settings has been a priority of WCN. WCN has been working in partnerships with organizations and line agencies of the government throughout the country by establishing a broad network of cooperation on nature conservation with different stakeholders.

Job Overview:

We are seeking a highly motivated and experienced Field Coordinator to join our Project- *Piloting clean energy approaches to improve livelihoods, conservation, safety, and sustainability in Baijanath Rural Municipality, Banke (CLASS)*. The project aims to implement clean energy approaches to enhance livelihoods, promote conservation efforts, ensure safety, and foster sustainability within the Buffer Zone of Banke National Park. The project is supported by Bentley Environmental Foundation and lead partner being the Renewable World (RW) and Implementing Partner are Wildlife Conservation Nepal (WCN), Environment and Rural Development Center (ENRUDEC).

Responsibilities:

Community Engagement and Coordination:

- Liaise with local communities within the Buffer Zone to ensure their active participation and support in project activities.
- Coordinate community meetings, workshops, and training sessions related to clean energy approaches, livelihood improvement, and HWC mitigation.
- Facilitate communication between the project team, stakeholders, and community members to ensure smooth implementation of project activities.

Project Implementation:

- Oversee the day-to-day implementation of project activities in alignment with the project's objectives and timelines.

- Monitor the progress of activities, identify challenges, and propose solutions in a timely manner.
- Work closely with project partners and relevant stakeholders to ensure efficient utilization of resources and achievement of project outcomes.

Capacity Building:

- Provide technical support and training to community members on clean energy technologies, livelihood enhancement techniques, and HWC mitigation strategies.
- Organize capacity-building sessions to empower community members with the necessary skills and knowledge to sustain project interventions beyond the project duration.

Documentation and Reporting:

- Maintain accurate records of project activities, including attendance, expenditures, and outcomes.
- Prepare regular progress reports, case studies, and success stories highlighting the impact of the project on local communities and the environment.
- Assist in the preparation of donor reports and other project-related documentation as required.

Qualifications and Experience:

- Bachelor's degree in a relevant field such as environmental science, forestry, natural resource management, community development, or a related discipline.
- Proven experience in conservation, project coordination, community engagement, and implementation of conservation or development projects, preferably in rural settings.
- Knowledge of clean energy technologies, sustainable livelihood approaches, and human-wildlife conflict management strategies would be an advantage.
- Excellent communication, interpersonal, and organizational skills.
- Preference will be given to local residents who demonstrate a strong commitment to the project's objectives and are motivated to make a positive impact in their community.

Duration and Remuneration:

- The position is full-time and contract-based for the 1 year duration of the project, with a possibility of extension based on performance and funding availability.
- Remuneration will be commensurate with qualifications and experience.

Application Process:

Interested candidates who meet the above requirements should submit their CV, cover letter, and contact information for two professional references to mail@wcn.org.np by Friday, April 26, 2024.

Note: Only shortlisted candidates will be contacted for interviews. The selection process will prioritize candidates who are local residents and demonstrate a strong commitment to the project's objectives.